ADMISSIONS CHECKLIST

Assalamu Alaikum,
The following list highlights the steps taken for student admission/acceptance, as per Board of Trustee approval.

(1) **COMPLETE APPLICATION PROCESS**

☐ Application Form
☐ Report Cards (recent)
☐ 2 Reference Letters (Gr 7-12 only)
  *Letter can be from:
  - Current School
  - Islamic Teacher
  - Sports Coach

☐ PAT Result (Gr. 7/10)
☐ Application Fee $100 (non refundable)
☐ Entry to EIA Database (Waiting List)

(2) **SCHOOL ACCESSES "WAITING LIST"**

Waiting list prioritized by:

1. Having a sibling/s currently enrolled in EIA
2. Supporter of EIA (Volunteer, Donor, etc)
3. Application Date

(3) **ENTRANCE EXAM/SCREENING**

- Kindergarten: Interview Based Screening
- Elementary: Discretion of Committee (case by case)
- Secondary: 70% on each Assessment
- High School: 75% on each Assessment

Once successfully completing Steps 1–3, the Principal will review and provide approval to proceed to Step 4.

(4) **CAPITAL PROJECT FEE**

Pay in Full

Once the non-refundable Capital Project Fee of $3000 is paid, the Principal will provide final approval for Director of Student Services to accept the student.